

Mahatma Gandhi Vidyamandir's

Maharaja Sayajirao Gaikwad Arts, Science and Commerce College, Malegaon-Camp, Dist. Nashik

**ACADEMIC CALENDAR 2018-2019**

**First Term – 15/06/2018 to 03/11/2018**

<b>Month</b>	<b>Activities to be Conducted</b>	<b>Responsible Depts./ Staff members</b>	<b>Date of Conduction</b>	<b>Remarks if postponed or completed</b>
<b>JUNE</b>	Commencement of A.Y 2018-19 Declaration of results for F.Y.B.Sc /B.A. /B.Com /B.Sc. Comp. classes	Examination Department	15 <sup>th</sup> June 2018	
	Principal Meeting with Teaching and Administrative Staff on 15 <sup>th</sup> June 2018	Administrative Staff (Registrar) of college		
	Arrange meeting of Academic Calendar Committee to prepare academic calendar.	Dr. R.R.Pawar & all members of committee		
	Admission Process & planning of F.Y.B.A/ B.com./ B.sc /B.sc Computer /BBA/BCA/PG classes to be initiated.	Constituted Class wise Admission committees	15 <sup>th</sup> June 2018	Committee chairman shall prepare summary of admission process.
	Library Advisory Committee (LAC) Meeting for overall review of library functioning	Library Committee -Dr. R.R.Pawar		
	World Yoga Day 21 <sup>st</sup> June	NSS/NCC/Student Development Dept.		
	To arrange Remedial Coaching Classes for poor and weaker students	Mr. M. S. Bhandari & members of the committee		
	Review of research schemes and submission of various proposals	Dr. N V Deshmukh, Dr. P S Patil and committee members		
	IQAC Meeting	Principal Dr. Y. T. Pawar, Mr. U.D. Lad & Mr. Saeed Ansari		
	Meeting of Equal Opportunity Cell (EOC) is to be called by Coordinator and action plan to be worked out for complete academic year.	Dr. K.B.Gaikwad, Mr. B. P. Shewale, & all committee members.		
<b>July</b>	A tribute to Loknete Vyankatrao Hiray Punyathithi (03.07.2018)	Dr. Y. C. Shastri & all committee members		

	Meeting of Alumni Association	Mr. S. D. Baviskar, Mr. Y. D. Sonawane and committee members		
	Preparation of Department wise Time Table, Workload and Academic Planning	All H.O.D's of respective department		
	NSS Planning for Meeting , Selection of Volunteers	Prof. C. D. Rajput & committee members		
	Examination Planning & conduction (For Backlog Students )	Exam Dept		
	Meeting with all HOD's of various departments to analyze overall status of activities specified in the academic calendar.	Principal		
	Competitive Examination Guidance-Lecture series	Mr. D.K.Halwar & committee members		
	Introduction and Inauguration of Student Welfare Schemes, selection of Students for Earn and Learn Schemes and Work distribution to the students	DR. U. P. Suryawanshi & all committee members		
	To arrange Remedial Coaching for poor and weaker students	Dr M S Bhandari & members of the committee		
	Students Council Formation	Principal		
	Meeting of Equal Opportunity Cell (EOC) is to be called by Coordinator and plan of action to be decided for complete academic year.	Dr. K.B.Gaikwad, Mr. B. P. Shewale & all committee members.		
	Interaction and counseling of students to participate in sports activity.	Dr. Karad & all staff of Department of Sports		
	Celebration of World Population Day on 11 <sup>th</sup> July	Dept. of Geography		
<b>August</b>	To organize Tree plantation and Blood Donation and checkup camp	Mr. C.D. Rajput - NSS and Botany dept.		
	To celebrate Annabhau Sathe Jayanti and tribute to Lokmanya Tilak Punyatithi	Dr. Y. C. Shastri & all committee member		

Excursion (Field Visit) for S.Y.B.Sc Botany/Zoology/Physics Students	Dr. A.D. Pawar & all committee members		
Celebration of Independence Day (15 August)	NCC in-charge & all cadets		
Medical check-up camp for first year students	Dr. D.U. Ahire & all committee members		
Interactive Lecture on Communication Skills under Soft Skill Development program for Students	Dr. Smt. S. C. Tiwari & committee members		
Sports Week- Kho-Kho (Ladies) & Football (Boys) & other sports activities	Dr. Karad & all staff members of Physical Education department		
Organizing workshop on Communication Skills for teachers	Dr. Nare & all staff members of Department of English		
Meeting of Equal Opportunity Cell (EOC) is to be called by Coordinator and plan of action to be decided for complete academic year.	Dr. K.B. Gaikwad, Mr. B. P. Shewale & all committee members.		
Social activity through NSS camp	Mr. C.D.Rajput & committee members		
Inauguration function of 1) Science Association  2) Commerce Association  3) Staff academy  4) Social Science Association & arranging lecture series & competition for all Arts, Science & Commerce students	1) Dr. T. S. Savale & committee members.  2) Dr. R. B. Dhande & committee members 3) Dr. A. R. Hiray and members of committee 4) Department of Social Science.		
Interaction with Parents and Students through meeting	Mr. S.D.Baviskar, Mr. Y. D. Sonawane & committee members		
Lecture Series on banking operation, Tax and Audit, GST. Introduction to Share Market, Insurance for all students under the banner of commerce association	Dr R B Dhande & all committee members in association with Department of Commerce and Department of Economics		
Arrange meeting of Academic Planning Committee to analyze and verify status of activities planned and scheduled in	Dr. R.R.Pawar & all members of committee		

	Academic calendar			
<b>September</b>	Personality Development Programme for student under Soft Skill Development	Dr. U. P. Suryavanshi, Student welfare officer.		
	Preparation of participation in Avishkar project Competition	Dr. P. S. Patil, Dr. A. S Garde & all members of skill development committee		
	Invited talk under the banner of staff academy	Dr. A. R. Hiray & all committee members		
	Conduction of Grievances and Redressal Committee meeting.	Mr. P A Ahire & all committee members		
	Conduction Meeting of Alumni Association	Mr. S.D. Baviskar and all committee members		
	Organize workshop for student to encourage them for NET/SET examination	Mr. S. S. Pathade, Mr. S. A. Sangle, Mr. B.A. Avhad & Committee members		
	Sport events to be conducted	Dr. Karad & staff members of Physical Education.		
	Teacher's Day Celebration 5-sept.	Dr. Y. C. Shastri & all members of the committee		
	Essay Writing competition for all Students	Marathi, Hindi, English & Urdu language department.		
	Celebration of Hindi Day 14 <sup>th</sup> Sept.	Dept. of Hindi		
	Celebration of Ozone Day 16 <sup>th</sup> Sept.	Dept. of Geography		
	To arrange / conduct career development program for students	Mr. D.K.Halwar & all committee members		
	Celebration of NSS Day	Mr. C. D. Rajput & members of committee		
	Conduction of T.Y./S.Y.B.Sc. Practical and Internal Examination	Exam. Committee		
	Celebration of World Literacy Day through interactive lecture series under the banner of Literacy Association	Smt. V. F. Surve & committee members.		
Arrange meeting of Academic Planning Committee to analyze and verify status of activities planned and scheduled in Academic calendar	Dr. R.R.Pawar & all committee members			

<b>October</b>	Meeting of IQAC with all staff members and associates to verify compliances of all committees and each individuals record	Principal Dr. Y T Pawar, Mr. U. D. Lad and all IQAC members		
	Mahatma Gandhi Jayanti (2 <sup>nd</sup> Oct.2018)	Dr. Y. C. Shastri & all committee members		
	One day NSS camp	Mr. C. D.Rajput & all committee members		
	Sports Week– Competition of various events	Dr. Karad & all staff members of Physical Education Dept.		
	Conduction of Women Grievances Committee meeting	Dr.V.M.Nare & committee members		
	Organize workshop to encourage the students appearing for SET/NET Exam.	Mr. S.S.Pathade, Mr. S.A.Sangle and all committee members		
	Conduction of examination for B.A./B.Sc./B.Com. class as per time table of SPPU.	Exam.Dept		
	Conduction of University Practical Examination	Exam.Dept		
IQAC Meeting	Principal Dr. Y.T.Pawar and Mr. U.D.Lad			
Dipawali Vacation (4/11/2018 to 28/11/2018)	--			
<b>Second Term : 29.11. 2018 to 30/04/2019</b>				
<b>November</b>	Late. Karmaveer Bhausahab Hiray Smruti Din 6/11/2018	Dr. Y. C.Shastri & all members of the committee		
	Submission of performance report as per academic calendar with College Development Committee Meeting	Principal		

	To conduct University Examination -PG, Term End Examination B.A, B.com	Exam Dept		
	Meeting of ARC and report of ARC is to be submitted with IQAC	Dr. P.S.Patil & all ARC Committee members		
	Meeting of HEERA and RUSA committee is to be held and report of performance is to be submitted with IQAC	Dr. R.V. Patil, Dr. R.S.Nirwan and all members of the RUSA and HEERA committee		
<b>December</b>	Meeting of Anti-Ragging Squad is to be called and details for action taken by the committee in the year is to be submitted with IQAC	Dr. U.B.Kadam, Mr. U. K. Teke and all committee members		
	Inauguration of NSS Special Winter Camp	Mr. C.D.Rajput & committee members		
	Dr. Babasaheb Ambedkar Mahaparinirvan Din (6.12.18)	Dr. Y. C. Shastri & all members of committee		
	Lecture series for U.G & P.G Students	Dept. of Urdu, Hindi, History, Psychology		
	Celebration of Renukabei Bhausahab Hiray Jayanti (30 Dec 2018)	Dr.Y.C.Shastri & committee members		
	Performance analysis of Equal Opportunity Cell (EOC) by Coordinator and details report of action taken.	Dr. K.B.Gaikwad, Mr. B. P. Shewale, & all committee members.		
	Report preparation on Remedial Coaching conducted and to be submitted to IQAC	Mr. M. S. Bhandari & members of the committee		
	Sports Inter College competition	Dr. Karad & all committee members		
<b>January</b>	Savitribai Phule Smruti din 03 <sup>rd</sup> Jan 2018	Dr. Y. C. Shastri & all committee members		
	National Youth Day: Swami Vivekanand Jayanti	Dr. Y. C. Shastri & all committee members		
	To plan and arrange State Level Debating Competition	Dr. D.V.Thakor & all committee members		
	Annual Social Gathering & Prize Distribution	Chairman of Annual Social Gathering		
	Celebration of Republic Day (26 <sup>th</sup> Jan 2019)	NCC		

	One Day NSS Camp and Field Work	Mr. C.D.Rajput & all committee members		
	Interaction with Parents and Students through meeting	Mr. S.D.Baviskar, Mr. Y. D. Sonawane & committee members		
	To prepare Magazine layout, contents and conduct editing and sensor-ship for collected manuscript for college magazine.	Smt. Dr. A.P.Nere & all committee members		
	Celebration of University Foundation Day (10 <sup>th</sup> Feb2019)	Mr. R.A.Pawar		
	Conduction of Practical and Theory Internal Examination for B.Sc./B.A./B.com classes	Exam. Dept		
	A tribute to Smt. Renuka aji Hiray on her Punyatithi -(17.02.2019)	Dr.Y.C.Shastri & all committee members		
	Celebration of National Science Day 28 <sup>th</sup> Feb.2019 by all science department under the banner of science association.	Dr. T. S. Savale & committee members.		
	Celebrating Chatrapati Shivaji Maharaj Jayanti	Dr. Y. C. Shastri & all committee members		
	F.Y.B.Sc. Annual Practical Examination	Exam Dept. & all committee members		
	Conduction of Grievances and Redressal Committee meeting	Mr. P. A. Ahire & all committee members		
	Meeting to be called by Principal for with CDC	Principal		
	IQAC Meeting	Principal Dr. Y. T. Pawar, Mr. U.D.Lad, Mr Saeed Ansari		
<b>March</b>	Celebration of Karmaveer Bhausahab Hiray Jayanti (01.03.2019)	Dr.Y.C.Shastri & all committee members		
	World Women's Day celebration on 08.03.2019	Prof.Vidya Survey		
	F.Y./B.Sc/B.A./B.Com/B.Sc. Comp Annual Examination to be conducted	Exam. Dept		
	CDC Meeting for Annual Budget and Audit Report	Principal & all committee Members		
	Analysis of Students Feedback about teacher,	All HOD's of respective Departments		

<b>April</b>	Online Submission of Internal Marks to University	All professors from each department		
	Conduction of University Examination B.Sc/B.A./B.Com/B.Sc. Comp.	Exam. Dept		
	World Health Day celebration (07.04.2019)	Mr. D. U. Ahire ,Dr. J. T. Jadhav & all committee members.		
	Mahatma Phule Jayanti (11.04.2018)	Dr. Y. C.Shastrri & all committee members		
	Internal Academic Audit to be conducted	By Management		
	Dr. Babasaheb Ambedkar Jayanti celebration (14.04.2019)	Dr.Y.C.Shastrri & all committee members		
	Loknete Vyankatrao Hiray Jayanti celebration	Dr.Y.C.Shastrri & all committee members		
	CAP University and College Examination	Exam. Dept		
	Publication of College Magazine	Smt. Dr. A.P.Nere & all committee members		
	IQAC Meeting	Principal Dr. Y. T. Pawar, Mr. U.D.Lad, Mr Saeed Ansari		
	Annual Staff Meeting for Submission of all documentary evidence to IQAC about the activities performed by respective committee as scheduled by Academic Calendar Committee	Principal Dr. Y. T. Pawar & Academic Calendar Committee chairman Dr. R.R.Pawar Mr. S P Deore & all members of committee.		
<b>May</b>	1 <sup>st</sup> May Maharashtra Din Flag Hoisting & End of Acad. Year 2018-19	Dr. R A Pawar and NCC members		

Mr. R.R.Pawar

**Chairman**

Academic Colander Committee

Dr. Y.T. Pawar

**Principal**

**Note :-** Chairman & members of the respective committees are responsible to conduct the activity. You are requested to submit one copy of detail report in soft copy format,proof of activities conducted by you or your associate or your department with IQAC within 7 days from the date of completion of activity.

Failing to submit the proof may be notified as negligence on your part. All soft copies of any documents , photo must be sent on [msgiqac@gmail.com](mailto:msgiqac@gmail.com) which is official email id of the IQAC department. While sending email, you must mention activity name & name of your department in subject matter of your email.